



Attendees:

Area	Name	Status	Area	Name	Status
Academic Affairs	John Pelissero	Delegated	Student Develop.	Rob Kelly	In Attendance
Academic Affairs	Nancy Tuchman	In Attendance	UMC	Kelly Shannon	Absent
Academic Affairs	Paul Gabriel	Absent	Guests:		
Advancement	Jon Heintzelman	Absent	Academic Affairs	Carol Scheidenhelm	In Attendance
Facilities	Kana Wibbenmeyer	In Attendance	Library	Fred Barnhardt	In Attendance
Finance	Bill Laird	Delegated	ITS	Tim Walker	In Attendance
Finance	Andrea Sabitsana	In Attendance	ITS	Alison Stillwell	In Attendance
Operations/HR	Tom Kelly	In Attendance	ITS	Jeffrey Apa	In Attendance
ITS/Facilitator	Susan Malisch	In Attendance	ITS	Dan Vonder Heide	In Attendance
ITS	Jim Sibenaller	In Attendance	ITS	Bruce Montes	In Attendance

Welcome, Meeting Purpose & Agenda

The meeting commenced at 1:30 PM with a review of the agenda and introduction of guests. The minutes from the Apr 25th meeting were reviewed and approved as written.

Legacy Media Formats

A working group from the Faculty Center for Ignatian Pedagogy, Information Technology Services, Registration and Records, and the University Libraries was formed to address legacy media formats in use at Loyola, specifically focusing on VHS. The market and use of VHS devices and recordings has been on a steady decline since 2003. Currently 156 faculty still use VHS for classroom or library reserve. 226 classrooms have players but the ability to support/repair devices is becoming more difficult. The primary issue is that the content availability is diminishing. The workgroup has four primary goals: 1) Determine how to support current use and document the process for selecting alternative. This is a 3 step process, replace in current/digital format, if not available coordinate with Librarian and thirdly coordinate with Center for Ignatian Pedagogy for additional support. We need to make sure teaching is contemporary. 2) Develop a notification system/process including web pages, social media and email. 3) Provide information regarding recommended and supported formats by leveraging events such as Focus on Teaching & Learning and the ITS Tech Day and by providing individual consultations where needed. 4) Create a process to address questions. These four goals were presented to the ATC in May with outcomes that include, ATC & pedagogical support, distance education guidelines and improved methods to deliver the information/formats. A few minor concerns were noted; Modern Languages(foreign language films) & School of Communication (to teach legacy formats). There are potentially copyright issues for converting VHS to digital media. This is being researched further. VHS players are only being replaced where we have stock on hand. New classrooms have a BlueRay player. A timeline was presented regarding next steps with the final goal to discontinue use in May 2013. The ITESC supported the direction of the working group.

IT Strategic Direction – “Anytime Anywhere Access”

Susan introduced the concept of “anytime anywhere access”. Fundamentally, we want to deliver technology that is location/device/time independent. A faculty, staff, or student at Loyola should be able to fulfill their relationship with the university from wherever they are. The main concepts are that technology should be easy to use, web/portal based, secure, and using a self-service model as much as possible. There are technology implications to consider including; reducing or eliminating constraints of things like VPN, Loyola Software and network drives, and how to elegantly give up control of certain services. Efforts like virtualization, an enterprise portal, desktop management, application streaming and more cloud-based solutions are likely part of this future. Although not the main goal, this type of strategy also positions us to consider a “bring your own device” model.

Demos within Strategic Direction

Student Technology Roadmap

ITS worked with Registration & Records, UMC & the Office of First Year Experience to create the Student Technology Roadmap to replace the old, hour long presentation that was part of Discover Loyola. Using a new delivery model that

includes a series of staged emails and videos, power-points and an interactive website, the Student Technology Roadmap takes each student on a "journey" through the technologies they need in order to be successful at Loyola. A demo of the website was given. Rob shared that parents have provided feedback and that these videos and website are extremely helpful.

Email Future

A Technology Advisory Committee (TAC) of 30 faculty, staff and students across the university and HSD have been meeting since April to review email solutions at Loyola. The scope of the effort is to collect university-wide functional requirements to ensure Loyola's email system is positioned for the future, to analyze the current landscape and conduct product research and to provide a recommendation for an email solution at Loyola that will position us well for the future. Currently the group is looking at Novell, Microsoft & Google solutions. Discussions were held with peer and aspirational schools to determine trends within higher-ed. The key needs are mobile use, portable access, and any type of client (i.e. anytime anywhere access). Microsoft is the current leader at this point of the research. Key benefits will include better integration, support, security of data, and specific matching of other key requirements (mailing lists, calendaring etc.). Onsite demos are currently being conducted. The TAC will share a final analysis and recommendation in the next few months.

Cloud Storage (Box)

Box is a cloud-based storage solution which provides the ability to provide access to your files easily and conveniently. It is a similar solution to Drop Box, Sky Drive or Google docs but with more emphasis on enterprise use & security. A demo was given. A pilot of this technology is in place for trial use through July 1st; many members of the ITESC are participating. A purchase decision will be made during the summer.

Project Portfolio Prioritization

Susan and Jim reviewed the ITS project portfolio numbers. The FY12 Q3-Q4 portfolio grew to 251, with 74 items being forecasted as completed. The current Plan of Record for ITS FY13 Q1-Q2 is comprised of 179 projects, the highest ever. Concurrent construction projects, HSD projects, ECM, Data warehouse, all larger more complex programs have contributed to the increase of the portfolio and decrease in the number of completed projects. The corresponding effort of the projects within this period's portfolio is about 6% more than the previous plan. The portfolio distribution across the five strategic categories and within the priority categories remains consistent and within normal changes of < 5%. The 'A' priority project list was reviewed and priority projects were highlighted including; the large programs currently active such as ECM, Data Warehouse and HSD, the Slate implementation with targeted deliverable dates in August, and the Emergency Response Website (a previous "write-in" and is on hold; sponsorship in question). Several 'B' priority project were also noted including RMS Check in/Check Out and 25 live implementation for students.

Task: ITESC members to submit their prioritization results by June 23rd.

Meeting Wrap-Up

Susan solicited the group for any particular systems or applications members want included in future agendas. The meeting adjourned at 3:30 pm. The next meeting is scheduled for July 26th.